

Solicitation Type and Name: Request for Competitive Sealed Proposal for Contract for Houston Street + Travis Park Lighting

Description: Centro San Antonio is soliciting bids for a contractor to furnish all labor necessary to install, maintain and remove LED holiday lighting on assorted trees located along Historic Houston Street and in complement with the Rotary ice rink and HEB Tree in Travis Park. The service shall include, but not limited to, the installation, maintenance, and removal of holiday lighting, and running power cable(s) to fixed or temporary electrical panels as well as supplying timers to turn on lights at dusk and off at dawn. This will be for a one-year contract with 2024-2025 installation beginning as early as October 1 and completed by November 21, 2024 with deinstallation beginning January 21 and completed no later than February 3, 2025. Work hours Monday – Friday 7:00 am – 6:00 pm but flexible based on vendor availability.

Scope: Estimated 75 trees with multicolor draped 360 lighting except for clusters of palm trees located at the Jefferson/Presa intersection which will be creatively wrapped (potential archway or icicle light feature) along Houston Street between Alamo and N. Main including 3 palm clusters between Broadway and Presa. Installation of LED lights in 17 large trees in Travis Park. All in bids for: Branch wrap as well as the canopy style installation and removal, cost to purchase lights (we have a modest supply of LED mini lights in molded sockets with 6" spacing between bulbs on green wire of 50' in length from previous years which we own), alternate cost to rent/lease lights for this season only, Ad hoc pricing for small bushes near center of park, hourly rate and trip charge costs for lighting repairs (should squirrels or weather become a factor), response time for repair completion, any anticipated needs for street closure and or parking requirements for equipment needed for installation, all vendors must be insured and bonded and provide proof of both upon selection.

Additional Requirement Details: Contractor will be responsible to repair any ruts, tire marks and/or damage to sidewalk, city light posts or turf at installation sites. Parks and Recreation will provide appropriate permissions for vehicles such as boom lifts for installation, maintenance, and removal for Travis Park. City of San Antonio Center City Development & Operations Department (CCDO) staff will ensure all electrical circuits in Travis Park + Houston Street are operational. CCDO will not be able to assign an Electrician to this project but will assist if any issues arise concerning electrical outlets and electrical panels. CCDO will not assist in power connections to privately owned buildings, supply/install timers on Houston Street nor will CCDO be responsible for Holiday lights that are installed in trees. CCDO encourages contractor to test all Holiday lights in scope prior to installation.

Applicable Product Categories: 28556 – Lighting Fixtures, Outdoor; 96246 Installation Services

Date Issued: August 5th

Due Date & Time: September 3rd 10:00 am

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications: Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 10:00 a.m., Central Time, on Tuesday, September 3, 2024. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Daniel Sakin, Finance Director

Centro San Antonio Daniel Sakin dsakin@centrosa.org 210.225.3862

Questions submitted and Centro's responses will be posted with this solicitation.

HEADQUARTERS

110 Broadway Street, Suite 230 San Antonio, TX 78205
Mon-Fri 8:30am – 5:30pm
(210) 225-3862